

Pogue's Basics: Essential Tips and Shortcuts (That No One Bothers to Tell You) for Simplifying the Technology in Your Life

David Pogue



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New York Times Bestseller!

Did you know that can you scroll a Web page just by tapping the space bar? How do you recover photos you've deleted by accident? What can you do if your cell phone's battery is dead by dinnertime each day? When it comes to technology, there's no driver's ed class or government-issued pamphlet covering the essentials. Somehow, you're just supposed to *know* how to use your phone, tablet, computer, camera, Web browser, e-mail, and social networks. Luckily, award-winning tech expert David Pogue comes to the rescue with *Pogue's Basics*, a book that will change your relationship with all of the technology in your life. With wit and authority, *Pogue's Basics* collects every essential technique for making your gadgets seem easier, faster, and less of a hassle. Crystal-clear illustrations accompany these 225 easy-to-follow tips. Tips include:

Make the type bigger on your screen \cdot Bring a wet phone back from the dead \cdot The fastest way to charge an iPad \cdot The 10 best apps to put on your phone \cdot How to type symbols \cdot Bypass annoyingly long voice mail instructions \cdot Use map apps on your phone without an Internet connection \cdot Sign a contract electronically \cdot See what's in a file without opening it \cdot The 12 best free services on the Web \cdot Turn off automatic bullets, lists, and links in Word \cdot Protect yourself from online scams and viruses \cdot Set up an automatic backup system on your computer \cdot What to do about junk e-mail \cdot Send photos so that they don't bounce back \cdot Print or email articles without ads \cdot How to get money for your used electronics \cdot Rename a bunch of files in one fell swoop \cdot Make YouTube videos sharper \cdot and much more.At last, you can lose that nagging, insecure feeling that you're not the master of your own gadgets. The tech tips in *Pogue's Basics* are all you need—the shortcuts to a happier technological life.

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